



East Point Academy Public Charter School
Regular Board Meeting Minutes
September 20, 2018

Board Members in Attendance: Mrs. Joan Hoffman, Mrs. Lora Prill, Mrs. Lisa Cole, Mr. Kevin Lu, Dr. Mieke Perez, Ms. Vanessa Mota, & Mr. Alan Buck

Others in Attendance: Mr. Mark Bounds, Mrs. Tori Miller, Mrs. Ashley Sturkie, Ms. Toneka Green, Ms. Erica Dowling, Mrs. Junlan Li, Mrs. Christina L'etoille, Mrs. Pamela Leonard, Mr. Dave Reed, Mr. Bruce Moseley, Mr. Andrew Hart, Ms. Dwede Dennis, and Mr. Tyler Turner (EPA's Attorney)

1.0 Public Notification

Meeting notices and agendas were posted at the front office of the EPA Elementary School, EPA Middle School, EPA website, and communication site, Bloomz.

2.0 Call to Order General Session

Mrs. Joan Hoffman called the meeting to order at 6:04p.m.

3.0 Approval of the Agenda

The Board voted unanimously to approve the agenda.

4.0 Consent Agenda

Mrs. Hoffman asked to pull the financial statements and School Improvement Council report from the consent agenda, as neither were received prior to the meeting. The Board unanimously voted to remove these items.

Mr. Bounds introduced the following new EPA staff members:

- Mr. Andrew Hart, Chief Business Officer
- Erica Dowling, Reading & Literacy Coach
- Christina L'etoille, Guidance Counselor
- Bruce Moseley, Assistant Principal

5.0 Executive Session

Mrs. Hoffman reported that board appointment applications were reviewed. Mr. Kevin Lu, Mr. Alan Buck, and Mrs. Lora Prill will conduct interviews with two potential applicants and will make recommendations for the October board meeting.

6.0 Public Input

There was no public input.

7.0 Strategic Plan

The board unanimously voted to approve the action steps, presented by Anne Sinclair, the planning consultant.

The Board reviewed the charter renewal schedule and the board calendar. Mrs. Lisa Cole asked to have the charter renewal published on the EPA website. Dr. Green spoke to the Board about tracking new students and addressing needs for Mandarin learning, including differentiated instruction and progress reports.

Mrs. Mota presented outreach ideas for promotion, including partnership possibilities with USC. The Board briefly discussed additional University connections, including the Confucius Institute and International Studies.

Head of School Report

Mr. Buck presented the financial reports, which had been pulled from the consent agenda.

Mr. Buck also provided a construction and renovation update. Mr. Bounds and the Board discussed multiple concerns, such as the unfinished construction at the Elementary Campus, extended carline waits, and issues with Ident-a-Kid (visitor management software). Mr. Bounds and his staff will continue to implement solutions for expediting carline.

Mr. Bounds reported current enrollment at 645 students. Student-teacher ratios remain at 1:23 or below for most elementary classes, while some middle school classes have a student-teacher ratio of 1:28. The board recommended a temporary student-teacher ratio of 1:28 with up to a 10% variance for middle school students and a ratio of 1:25 with up to a 10% variance for elementary students. Long-term updates to the student-teacher ratio will be addressed in the charter renewal. Mr. Bounds was asked to refer to the Charter District, if needed, to make sure the school remains in compliance.

Mrs. Hoffman requested monthly metrics to review student progress. Mr. Bounds reported that student performance is tested by Measures of Academic Progress, AAPL testing for Mandarin, and Student Learning Objectives.

Mr. Bounds gave positive updates for the following below:

- Student Nutrition
- Security at the Elementary and Middle campus
- Digital Signs
- 8th grade trip to China
- Implementation of Medicaid Reimbursement

- Playground
- Academics
- Partnership with USC

Helena Ferguson presented a School Improvement Council report to the board.

8.0 Generative Discussion: Future ideas for discussions (fundraising)

- Generate more revenue to obtain Blue Ribbon status
- Development Team
- Fundraising (i.e. in-house efforts)
- Expenditures
- Extracurricular and Enrichment Activities

9.0 Next Meeting

East Point Academy's Board of Directors next regularly scheduled meeting is on October 25, 2018 at 6:00 PM.

10.0 Adjournment

Mrs. Joan Hoffman called for a motion to adjourn at 8:50p.m.

The Board voted unanimously to adjourn the meeting.

Created: September 26, 2018

Amended: