



East Point Academy Public Charter School
Regular Board Meeting Minutes
March 28, 2019

Board Members in Attendance: Mrs. Joan Hoffman, Mrs. Lora Prill, Dr. Mieke Perez, Mr. Jimmy Chao, Mr. Alan Buck, Mrs. Alice O'Connor, Mrs. Lisa Cole

Others in Attendance: Mr. Mark Bounds, Ms. Dwede Dennis, Ms. Toneka Green, Mr. Andrew Hart, Mrs. Junlan Li

1.0 Public Notification

Meeting notices and agendas were posted at the front office of the EPA Elementary School, EPA website, and communication site, Bloomz.

2.0 Call to Order General Session

Mrs. Joan Hoffman called the meeting to order at 6:01p.m.

Approval of the Agenda

Mrs. Hoffman called for a motion to remove the following policies (STU 104-Student Rights and Responsibilities, 109-Student Conduct and INST 128-Tests and Examination) and to waive first reading of the 2019-2020 school calendar. The agenda was approved as amended.

Consent Agenda

The Board unanimously approved the consent agenda as submitted.

Executive Session

There was no action reported from Executive Session.

3.0 Public Input

There was no public input.

Strategic Plan

Mr. Bounds made an update on facilities. Landscaping and digital signs are being installed at the Middle Campus. Grading on the back gate is still up for inspection through the Fire Marshall at the Elementary Campus.

Dr. Perez presented the new Code of Ethics to the Board for approval. Mrs. Hoffman called for a motion to approve the Code of Ethics as amended. The Code of Ethics was approved as amended.

Whitney Delbridge reported that the Department of Transportation is still in process of releasing the roadway to continue the digital sign installation at the Middle Campus. Mr. Bounds presented a Coin of Excellence to Whitney Delbridge for her hard work and dedication. Mr. Buck publicly thanked her for her expertise and help with overseeing the various construction projects at East Point.

Mr. Buck reviewed the first reading of the 2019-20 budget for the school year. The Board approved the 2019-20 budget and additional information will be presented at the next Board meeting.

Head of School Report

Mr. Bounds gave updates on the following:

- 8th grade China trip
- Going global
- Glenforest school (self-contained agreement)
- Performance pay
- Point of Sale system
- Panda Warrior
- USC Student Recognition
- Environmental Protection Agency Inspection
- Summer Camp (Girls Rock)
- Bilingualism Matters Conference
- Ride Share Application
- Pay Cycle (special thanks to Mr. Hart) Mrs. Hoffman also thanked Mr. Hart for his professionalism and effort

Mr. Hart reported that East Point Academy has chosen American Public Life Insurance to offer disability insurance for all employees.

Mr. Bounds reviewed the dashboard report. He presented the 2019-20 school contract to the Board for parents to sign, an agreement between parents and the school that relates to EPA's standards. The Board unanimously voted to approve the 2019-20 parent contract.

Mr. Bounds introduced Mrs. Li to present the AAPL 2019 test results, analysis, and action plan to the Board. The analysis showed the different strengths and weaknesses among 5th-8th graders for reading, writing, speaking, and listening. Mrs. Hoffman suggested increasing more library visits for Middle school students to enhance Mandarin reading. Mr. Buck suggested utilizing YouTube as a vehicle for sharing the analysis with parents.

Mr. Bounds presented an enrollment report of 626 students. Mr. Bounds also presented a departing student report to show an analysis of withdrawn students. Mr. Bounds stressed that the school leadership team will continue to address all parent concerns and improve the school culture. The Board suggested adding transportation as one of the reasons for withdrawal. The Board also recommended including an exit survey to gain more insight from parents who express dissatisfaction in the school. Mrs. Hoffman also suggested having a Board member call the parents if “school culture” was noted as a reason for withdrawal.

Mrs. O’Connor shared some parents’ concerns with the amount of homework. She asked that homework have clear instructions and for additional support and assistance for non-speaking Mandarin parents. Mrs. Prill questioned the Board on policy INST 131 (Homework) on the amount of homework given to students. The daily homework amount appears to be more than the policy states. Mrs. Hoffman recommended a review of INST 131 to assure it aligns with the allotted homework time given.

Several first reading policies were presented and approved by the Board with the exception of INST 128.

- BM 113-Unpaid Meal Charges
- STU 104-Student Rights and Responsibilities
- STU 109-Student Conduct
- INST 131-Homework
- INST 132-Honor Roll
- INST 133-Promotion and Retention of Students
- INST 134-Acceleration of Students
- INST 135-Policy Test/Assessment Administration
- INST 136-State Program Assessments
- INST 137-Teaching About Controversial/Sensitive Issues
- INST 138-School Ceremonies and Observations
- INST 139-Flag Displays
- INST 140-Religious Observances and Displays

Mrs. Hoffman called for a motion to approve the 2019-20 school calendar. The Board unanimously voted to approve the school calendar.

Generative Discussion (Retention of Middle School Students)

- Allowing 5th graders to shadow middle school students
- Recruiting/Onboarding
- Continue to offer an array of sports activities
- Motivation (i.e. student engagement)
- Career pathways (i.e. exposing students to opportunity)
- Offer a variety of electives
- Potential online classes for graduating students

- Increasing high school Mandarin credit options
- Gearing some social activities towards middle school students

Next Meeting

East Point Academy's Board of Directors next regularly scheduled meeting is on April 18, 2019.

Adjournment

Mrs. Joan Hoffman called for a motion to adjourn at 8:22p.m.

The Board voted unanimously to adjourn the meeting.

Created: April 9, 2019

Amended: