



East Point Academy

East Point Academy Public Charter School Called Board Meeting Minutes

December 10, 2014

The East Point Academy (EPA) Board of Directors convened at the EPA Elementary School at 6:00 PM on Wednesday, December 10, 2014.

MEMBERS IN ATTENDANCE: Chair Dr. Edward Davis, Vice-Chair Dr. Dan Avosso, Officer-At-Large Mrs. Beth Richardson, Mr. Tom Queen, Dr. Jijun Tang, and Dr. Xian Wu

1.0 CALL TO ORDER GENERAL SESSION

Dr. Davis called the meeting to order and read aloud the school's mission statement.

2.0 APPROVAL OF THE AGENDA

The Board voted unanimously to accept the agenda including additions

3.0 PUBLIC NOTIFICATION

Meeting notices and agendas were posted at the front office of the EPA Elementary School, at the EPA Primary School, and on the EPA website www.eastpointsc.org.

4.0 PUBLIC INPUT

No individuals presented for public input.

5.0 APPROVAL OF PREVIOUS MEETING MINUTES

Minutes of the November 12, 2014 board meeting were included for board approval.

The Board voted unanimously to approve the minutes of the November 12, 2014 meeting.

6.0 NOVEMBER BUDGET REPORT

A letter stating the resignation of post for school treasurer written by Dr. Jim Knapp was read. Dr. Knapp will still remain as a regular board member. The November budget report was presented by Mrs. Mathews.

The Board voted unanimously to accept the budget report as presented by Mrs. Mathews.

7.0

UPDATES

Strategic Plan: Mrs. Anne Sinclair is writing the initial draft of the plan and will present it to the board for initial review. The document will then be presented for first reading at the next regular board meeting. There will be 30 days for this document to be distributed amongst the EPA community. Following this 30 days, there will be a final vote for approval of the document. A operational plan will then be decided.

8.0

UPDATES

Facilities and Bonds Update: The firm of Pope Zeigler was announced that they would be representing EPA as our bonds attorney.

Action Item: Approved engagement letter for use of Pope Zeigler Law Firm

Action Item: Approved Reimbursement Resolution with regards to bonds

This allows EPA to use presents funds to pay for items and fees associated with construction that could be reimbursed through the bonds payments.

Action Item: Approved Delegation Authorization with regards to bond

This allows Mr. Tom Queen to act on the behalf of EPA and represent the school board when in discussions with firms that EPA has hired with regards to facilities and construction associated with the bond.

9.0

MRS. MATHEWS' CONSULTATION POSITION

It was announced that Mrs. Mathews has been hired for a six month period, July – December 2015, to act on a consultant basis to aid with the transition of a new director.

10.0

DIRECTOR'S REPORT

An enrollment report was presented as well as upcoming event at the school.

11.0

EXECUTIVE SESSION

Dr. Davis called for a motion to begin executive session to discuss board matters pertaining to (1) Personnel update including salaries, (2) Consultation with Coleman Lew regarding the director search, (3) Board governance issues, (4) discussion and negotiations with immigration attorney, (5) discussion of replacing school treasurer, (6) construction negotiations regarding facilities and construction, (7) review of the EPA Audit report

The Board voted unanimously to begin executive session.

Dr. Davis called for a motion to adjourn executive session and return to general session.

The Board voted unanimously to adjourn executive session and return to general session.

12.0

GENERAL SESSION

The Board voted unanimously to accept the personnel update as presented by Mrs. Mathews.

The Board voted unanimously to approve the timeline as presented by Coleman and Lew for the selection of a new director

The Board voted unanimously to approve the position description of director of EPA as presented by Coleman and Lew

The Board voted unanimously to approve the audit report as presented by Derrick Stubbs and Stith

The Board voted unanimously to approve reimbursement to Dr. Wu for attorney fees up to \$5000 regarding defending actions with regard to purchasing the EPA Elementary property. This is to be paid from board discretionary fund. Dr. Wu recused himself from this vote.

The Board voted unanimously to approve a 3% pay increase for the administrative heads made retroactive from July 2014 to present for market rate adjustment

The Board voted unanimously to approve holiday gifts to all EPA employees to be distributed by Chairman Davis. This is to be paid from board discretionary fund.

The Board voted unanimously to approve Mr. Tom Queen as new acting school treasurer.

13.0

NEXT MEETINGS

The Board has scheduled a regular meeting on January 23, 2015 at the Elementary building.

14.0

ADJOURNMENT

Dr. Davis called for a motion to adjourn at 10:15 PM.

The Board voted unanimously to adjourn the December 10, 2014 meeting.