



East Point Academy

## East Point Academy Public Charter School Special Board Meeting Minutes

November 8, 2014

The East Point Academy (EPA) Board of Directors convened at the University of South Carolina Swearingen Engineering Center at 9:10 AM on Saturday, November 8, 2014.

**MEMBERS IN ATTENDANCE:** Chair Dr. Edward Davis, Vice Chair Dr. Daniel Avosso, Secretary Mrs. Susan Kuo, Treasurer Dr. James Knapp, Dr. Ling Gao, Mr. Tom Queen, Dr. Jijun Tang, and Dr. Xian Wu

**OTHER ATTENDEES:** Director/Founding Principal Mrs. Renee Mathews, Elementary Assistant Principal Mr. Jordan Knight, Primary School Supervisor Mrs. Autumn Perkins, Facilitator Ms. Anne Sinclair of Resource Associates, Inc., School Attorney Mr. Ken Childs of Childs & Halligan, P.A., and EPA teachers and staff members Dr. Fiona Du, Ms. Kimberly Hadley (also a parent), Ms. Lacy Hinson, Ms. Dana Hutto, Ms. Stacy Paris, Ms. Kacey Thomas, EPA parents Ms. Kim Christ (PTO and SIC Officer), Ms. Lisa Cole (PTO Treasurer), Ms. Miranda Morrison Hagen (TAC Chair, GTC, CCC), Ms. Joan Hoffman (SIC Chair), Ms. Moryah Jackson, Dr. Scott Kirkpatrick, Ms. Bonnie Loomis, and Mr. Jim Salter

### 1.0 CALL TO ORDER GENERAL SESSION

Dr. Davis called the meeting to order.

### 2.0 PUBLIC NOTIFICATION

Meeting notices and agendas were posted at the front office of the EPA Elementary School, at the EPA Primary School, and on the EPA website [www.eastpointsc.org](http://www.eastpointsc.org).

### 3.0 STRATEGIC PLANNING MEETING

Ms. Sinclair led the Board and other attendees through a comprehensive strategic planning session and facilitated discussion about (1) the board's role in setting organizational direction, (2) developing a vision statement, (3) developing a mission statement, (4) and creating a strategic plan.

The agenda for the work session was divided into the following topics:

- a. Brief overview of strategic planning
- b. Overview and open discussion of assessment report
- c. Development of EPA vision statement and review/modification of mission statement
- d. Identification of critical issues and development of goals based on critical issues
- e. Small group discussions to develop outcomes, objectives, sample strategies and person/committee responsible for implementation
- f. Wrap Up and Next Steps

The Board and other attendees focused on four topics/phrases for EPA's vision statement: excellence, Mandarin Chinese proficiency, "whole child," and twenty-first century skills.

The Board and other attendees drafted the following mission statement:

The Mission of East Point Academy is to produce academically and personally successful students who are proficient in both Mandarin Chinese and English and to promote cultural exchange and understanding.

The Board and other attendees identified five areas of interest for the strategic plan: adequate facilities, effective teaching staff, academics, communication, and sustainability.

Ms. Sinclair will create working drafts of the vision statement, mission statement, and goals and objectives for the strategic plan developed by the Board and other attendees.

#### **4.0 ADJOURNMENT**

The meeting adjourned at 3:50 PM.