



East Point Academy
East Point Academy Public Charter School
Regular Board Meeting
Minutes
December 15, 2016

Board Members in Attendance:

Dr. Ed Davis, Mr. Thomas Queen, Mr. Paul Townes, Dr. Mieke Perez, Mrs. Beth Richardson, Dr. Chen Li

Others in Attendance:

Dr. Winnie Johnson, Mr. Reed, Mrs. Stacey Paris, Mr. John Li, Mrs. Boiteau, Dr. Wang, Mrs. Lisa Smith, Ms. Petroff, Ms. Leonard, Mr. John Li, Karen Phillips (USDA)

1.0 Call to Order General Session

- Ed Davis called the meeting to order at 6:05 pm

2.0 Mission Statement

- Dr. Davis read the mission statement of East Point Academy

3.0 Approval of the Consent Agenda

- The consent agenda was approved by the board for the following items.
 - Approval of Agenda
 - Public Notification
 - Approval of Minutes – November 17, 2016
 - Financial Report – December 2016 (Removed from Consent Agenda)
 - Director's Update
 - Enrollment Report
 - Upcoming Events

4.0 Public Input

- None

5.0 Bragging from the Board

- Staff Member of the Month – Romira Billie
 - Our new Head Custodian/Maintenance Person, Mr. Billie joined our team and immediately began to demonstrate his commitment to devising plans to build a comprehensive building maintenance program that includes all aspects of effective facility operations. He has worked hand in hand with this administration to identify specific facility and maintenance needs that would improve our operations all around. This started with building a cohesive team of custodians by considering some of the "challenges" that existed prior to his arrival. He has worked hard to articulate his vision for teamwork among his staff and has gained a level of *buy in* from them that has been refreshing. He is

effective in scheduling, ensuring that all shifts are covered and that duties are clearly articulated. He is ALWAYS willing to jump in and assist any staff, faculty member, parent, and this administration with any unforeseen need. Suffice it to say that his flexibility is much appreciated. We are all excited about what he has already brought to our school in terms of effective maintenance and look forward to what he will bring to our school over the years!

- Faculty member of the Month for December - Jung-Chieh Hsu
 - Hsu Laoshi has been a very welcomed addition to EPA as our music teacher. While subbing here last year, her talent and skills were instantly recognized by all faculty, staff, and many parents as well. We were thrilled to bring her on as a full-time teacher this year and she is truly living up to the reputation that she has made for herself. She has a passion for education, is hard working, dedicated, talented, yet humble about all the good things that she brings to our EPA Family. She has taken over the predominate responsibility of our music instruction and has developed a robust music education curriculum that encompasses many areas of music that were only dreamed about prior to the early discussions that occurred last year between our Fine arts Coordinator and Hsu Laoshi. She has totally infused the skills that she teaches with the Mandarin focus of our school. Her calm demeanor allows her to effectively relate to students and to have them learn in a non-threatening classroom atmosphere. I am proud to have her on our faculty and I look forward to all that she will bring to EPA over the years.

6.0 USDA Loan

- Presentation regarding loan process along with disclosure that is needed by the USDA to issue Bond. No vote was needed to approve the signing of these disclosures due to already being motioned and approved the application. Dr. Davis and Mr. Queen left meeting to sign disclosures and then returned shortly.

7.0 Fine Arts Grant

- Presentation from Mrs. Boiteau regarding Fine Arts Planning and ABC Funds up to \$15,000 grant.
- The presentation of the funds was outlined to be used toward building funds to improvement plans for the arts program at EPA.
- Mrs. Boiteau requested a verbal approval to proceed with this grant. Dr. Ed Davis stated to proceed on and thanks.

8.0 Landscaping Proposal

- Proposal from Mr. Dave Reed to consider purchasing mower and performing our landscape program and a new proposal from current vendor.
- Board requested that this proposal be tabled for further research and discussion.

9.0 HVAC Repair

- Motion by Chair to add HVAC to agenda. Approved.
- Mr. Dave Reed reported that one of the HVAC on one of the double portables is not providing any heat to room. The cost to repair each unit on portable is \$3,500 or to replace each unit up to \$12,326 or add a single unit to manage the

double portable at a cost at \$10,390. There is no warranty on these units are not covered by anyone.

- Chair motioned to approve up \$10,500 to correct the HVAC system with a single unit and second by Dr. Perez and approved by board.

10.0 Approval of the minutes for October 26, 2016

- Motion by chair to add October Minutes to agenda. Approved by board.
- Motioned by chair to approve minutes and second by Mr. Townes and approved by board.

11.0 Financial Report – November 2016

- Questions were raised and answered Mr. Townes and Dr. Johnson.
- The Board is requesting that a notes page be added to the report for the Board to understand the expenditures, revenues and changes that is off.
- It was also noted that even though the Financial Report and the previous month minutes are in the Consent Agenda, they should be printed and placed in the agenda folder for each Board member.
- Mr. Queen motioned to approve the November 2016 Financial Report and seconded by Mrs. Richardson. Approved by Board.

12.0 Education Data Review

- Presentation presented by Dr. Winnie Johnson and Lisa Smith.
- Presentation outlined the 2016 SC Ready and MAP performances for each grade and their ratings over local and state similar schools.
- It was noted by several Board members that some of this presentation should be shared in a parent meeting to compare what EPA is doing over other school districts.

13.0 Gifts

- This year the Board recognized that Christmas gift cards will not be given due to a buying freeze.

14.0 Executive Session

- The Chair motioned to go into Executive Session to discuss the following at 8:04 pm and seconded by Mr. Queen.
 - Personnel Report
 - Update of Building Project with Legal
- The Chair moved to come out Executive Session at 9:09 pm.

15.0 Report from Executive Session

- The Chair motioned to accept the following and was Approve by the Board:
 - The personnel report presented by Dr. Johnson

16.0 Next Meeting

- Our next regular meeting is scheduled for January 26, 2017 at 6:00 PM at the EPA Elementary School.

17.0 Adjournment

- Dr. Davis called for a motion to adjourn at 9:11 pm. The Board voted unanimously to adjourn the meeting.